



MANAGEMENT SERVICES CORPORATION

801 East Wayne Avenue Wooster, Ohio 44691 330-263-2660

Application for Employment: Date of Application: Position Applied For: _____ Address: **Contact Information:** Home: _____ Cell: _____ Other: Email Address: _____ Availability: Do you wish to work (circle one or both): Full Time Part Time Are you available to work weekends? Yes No Please list the hours for which you are available each day: Monday: Tuesday: _____ Wednesday: _____ Thursday: Friday: _____ Saturday: Sunday: _____

When are you available to begin work?

Desired salary:						
Have you been convicted of a felony in the last 5 years? (Note: Conviction does not automatically eliminate a candidate; however incorrect information on an application could result in termination from employment) Yes (please explain)						
Are you under 18 years of age? Yes No (Note: Those under 18 years of age will be required to provide a work permit outlining age and eligibility to work if offered employment)						
U.S. Citizen? Yes No If not, do you have the legal right to work in the U.S.A.? Yes No (Note: Proof of citizenship or immigration status will be required upon employment)						
Do you have a valid Ohio Driver's License? Yes No						

Employment Experience:

Beginning with your most recent or present employer, please list the requested information (use additional paper if necessary):

Company Name	Telephone
Address	Employment Dates (month & year)
Supervisor name & title	Pay rate: Starting Ending
Position and Duties	Reason for leaving
Company Name	Telephone
Address	Employment Dates (month & year)
Supervisor name & title	Pay rate: Starting Ending
Position and Duties	Reason for leaving
Company Name	Telephone
Address	Employment Dates (month & year)
Supervisor name & title	Pay rate: Starting Ending

Position and Duties		Reason for lea	ving			
May we contact your pr	esent em	ployer? Yes	No			
May we contact your pa	ast employ	yers? Yes N	0			
References: Please p 3 references who are n			ship,	and contac	t informatio	n for
Name	R	elationship		Address		Telephone
Education: Please pro	ovide infor	mation on your	educ	ation		
	Name of S	School	City	/State	Grade/Degre	ee/Diploma
High School						
College Level						
Graduate Level						
Other Information: No particular skills (computhat might be important	ter, equipi	ment, etc), qual	ificati	ons, or othe		on

Applicant's Statement: I certify that answers given here are true and complete. I also agree that any falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.
I authorize a thorough investigation of my past employment and activities and agree to cooperate in such investigation and release from all liability or responsibility all persons and corporations requesting or supplying such information. I understand that this investigation may include a criminal and/or civil background check.
I understand that, if offered employment, I may be required to complete a post-offer/pre-employment physical and/or drug test.
I also understand that if employed, my employment with KMB Management Services Corporation will be "at-will", and that either I or KMB Corp may terminate my employment at any time for any reason or no reason, unless the "at-will" arrangement is modified by a written agreement signed by both myself and the owner of KMB Management Services Corporation.
In consideration of my employment, I agree to conform to the rules and policies of KMB Management Services Corporation. I understand that no supervisor or employee of KMB Corp, other than the owner, has any authority to enter into any agreement, verbal or written, for employment for any specified period of time or to make any agreement or assurances contrary to Corporate policies. I also understand that this application is not a contract for employment.

Signature: _____ Date: _____